

S E C R E T

READ & DESTROY

18 August 1983

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MEMORANDUM FOR: Deputy Director for Administration

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FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
Period Ending 18 August 1983

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1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

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e. Focal Point Conference - OL is finalizing and forwarding the agenda for the upcoming Focal Point Conference to be held at [] on 7 and 8 September. Attendees include representatives from the military services, Office of Logistics, Policy and Coordination Staff, [] and Office of Personnel. []

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f. Xerox Paper - OL has submitted a stock replenishment requisition for an additional 40,000 reams of white xerox paper, size 8-1/2" x 11". This is being accomplished due to the increase in the demand for this paper at this time and in order to have sufficient stock on hand to meet any unforeseen requirements. []

3. Significant Events Anticipated During the Coming Week:

None. []

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Daniel C. King /

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